

Get a birth certificate

Information for Aboriginal and/or Torres Strait Islander young people

This fact sheet is for **Aboriginal and/or Torres Strait Islander young people (under 18 years)** accessing their birth certificate. We can assist you with this process.

Assistance


If you would like assistance:




BDM's Marguk-bulok koolin-ik Team (Aboriginal Outreach) is available to support Aboriginal and/or Torres Strait Islander people to access BDM services.

A Marguk-bulok koolin-ik Team member can explain the process of getting a birth certificate to you. You can:

 email them at bdm.koori@justice.vic.gov.au

 call them on **0436 528 245**


 Your parent(s) or legal guardian(s) can also read more about getting a birth certificate at bdm.vic.gov.au


Your certificate


You may be asked for your birth certificate when you apply for a drivers licence or open up a bank account.

Anyone can apply for their own birth certificate.

You can apply for your birth certificate:

 Online at bdm.vic.gov.au

 Using a paper form and mailing it to BDM

 In person at a [Justice Service Centre](#).

VICTORIA AUSTRALIA BIRTH, DEATHS AND MARRIAGES REGISTRATION ACT 1998		REGISTRATION NUMBER 123/2017
1. CHILD	Family name Given name(s) Sex Date of birth Place of birth	CITIZEN John Male 01 October 2017 Carlton
2. MOTHER	Family name Family name at birth (if different) Given name(s) Occupation Age Place of birth	CITIZEN Olivia Manager 27 years London, England
3. FATHER	Family name Family name at birth (if different) Given name(s) Occupation Age Place of birth	CITIZEN George Teacher 27 years Melbourne, Victoria
4. MARRIAGE OF PARENTS	Date of marriage Place of marriage	05 September 2009 Rome, Italy
5. PREVIOUS CHILDREN OF RELATIONSHIP?		Not applicable
6. INFORMANT(S)	Name Address	O. CITIZEN Lonsdale Street Melbourne 3000
7. REGISTRATION OFFICER	Name Date	Test Staff 1 July 2021

THE BACK OF THIS DOCUMENT CONTAINS A HISTORY OF CHANGES OF NAME AND CORRECTIONS.
Refer to page 10 of the Registrar's website for more information.
I hereby certify that this is a true copy of particulars recorded in a Register in the State of Victoria, in the Commonwealth of Australia.
1 July 2021
Nina O'Connor
Registrar



What is the process?

There are 4 steps you will be asked to complete to get your birth certificate.



Apply

You can fill in an [online form](#) or we can give you a paper form.

The form will ask where you were born and your parent(s)' names.

If you apply online, you'll need an email address.

There are some questions you must fill in if you apply online. This means that you might not be able to apply online if you don't know all the information.

If you need a paper form, call the Marguk-bulok koolin-ik Team on 0436 528 245 or email them at bdm.koori@justice.vic.gov.au



Prove your identity

You'll be asked to provide BDM with your identity documents. This to make sure that we are giving your certificate to the right person.

Examples of identity documents include:

- Passport
- Learner permit
- Medicare card
- School identity card
- Immunisation records.

Find out about identity documents you can use at bdm.vic.gov.au

If you don't have identity documents, please contact the Marguk-bulok koolin-ik Team at bdm.koori@justice.vic.gov.au There may be other documents you can use.



Pay

Certificates cost money.

For online applications, we accept credit card, PayPal and BPAY.

For paper applications, we accept cheque and money order.

If you need assistance paying for the certificate, we may be able to assist you.

For example, this might be if:

- You are in out-of-home care
- You or your parent or guardian have a Centrelink Health Care card, pension or disability card; or
- You are experiencing homelessness.

If you're experiencing hardship, you can ask us not to charge the fee for certain certificates or registrations. This is called a [fee waiver](#).

You can [contact us](#) for more information.





Delivery times

This process takes time.

We'll post your certificate to the address you put in your application.

Check our current processing times at bdm.vic.gov.au if you want to know more.

© State of Victoria

About the artwork

Mukjarawaint (Yorta Yorta), 'Walking on Country Underneath the Stars' 2022, acrylic on canvas.

"The yellow oxide dots represent children, and the red dots represent adolescents and young people. The white dots on the outer edge represent our Elders guiding the individual's journeys along the way - learning about culture, lore and land."



This artwork was created through The Torch, a not-for-profit organisation, that provides art, cultural and arts industry support to Indigenous offenders and ex-offenders in Victoria. Learn more about The Torch at thetorch.org.au

