Registry of Births, Deaths and Marriages Victoria

Statement: Add a parent to a birth certificate

Births, Deaths and Marriages Registration Act 1996

What is this statement for?

This statement is to support an application to:

* Add a parent or father to a birth certificate
* Add a natural parent to an original birth certificate. In this statement, an ‘original birth certificate’ means a pre-adoption certificate.

Whose consent is needed?

Each of the following people must consent to the application. If one of them can’t consent, provide what you can to support the amendment. For example, this might include a Statutory Declaration explaining why.

A standard legal birth certificate

* The mother
* The father to be added
* The child (if 18 or older)

An original birth certificate

* The natural mother
* The father to be added
* The child (if 18 or older)

Witnesses

Applicant(s) must sign the statement in the presence of a witness.

One person may witness all applicant(s).

A witness must be 18 years or over and not the child, mother or father consenting to the amendment.

How to provide this statement

Upload

Log in to your account and locate the 'Upload supporting documents' button beside your application.

Mail

You can mail this statement to:

Registry of Births, Deaths and Marriages Victoria

GPO Box 4332

MELBOURNE VIC 3001

# Statement

* I consent to the amendment to the birth record;
* I understand that this application remains the property of the State of Victoria and that the documents submitted as proof of identity may be verified with the issuing agencies;
* I understand that it is an offence under section 53 of the Births, Deaths and Marriages Registration Act 1996 to knowingly make a false or misleading representation in this application or its supporting documents and that penalties may apply.

## Adult child’s (18+) details

|  |  |
| --- | --- |
| Adult child’s (18+ years) signature |  |
| Witness’ signature |  |
| Date (in the format DD/MM/YYYY) |  |

### Witness’ details

|  |  |
| --- | --- |
| Witness’ full name |  |
| Phone number |  |
| Email address |  |

## Mother’s details

|  |  |
| --- | --- |
| Mother’s signature |  |
| Witness’ signature |  |
| Date (in the format DD/MM/YYYY) |  |

### Witness’ details

|  |  |
| --- | --- |
| Witness’ full name |  |
| Phone number |  |
| Email address |  |

## Father’s details

|  |  |
| --- | --- |
| Father’s signature |  |
| Witness’ signature |  |
| Date (in the format DD/MM/YYYY) |  |

### Witness’ details

|  |  |
| --- | --- |
| Witness’ full name |  |
| Phone number |  |
| Email address |  |